

**MINUTES OF THE
OXFORD CLIMATE ACTION STEERING COMMITTEE
Thursday, Nov. 12, 2020
9:00 a.m.**

LEONARD HOWELL PARK SHELTER AND VIRTUAL

MEMBERS

Present were Mark Boardman, Jason Bracken, David Gorchov, Joan Potter-Summer, Sandra Woy-Hazelton, David Prytherch. Adam Sizemore represented Miami University. Seth Copenbaker represented the Office of City Manager of the City of Oxford. Guests Jonathan Levy and Suzanne Zazycki. Andor Kiss excused.

The meeting was called to order at 9:05 am.

Mark moved approval of the agenda, Sandi seconded, all voted in favor.

David G moved approval of the minutes, Mark B. seconded, all voted in favor.

Joan provided a summary of outreach efforts to form a communication network of organizations and individuals in addressing climate change. She has contacted a range of community organizations, including those who have been engaged with prior League of Women Voters events, to invite participation in a communications network. So far 11 organizations have committed to partnering in this network, with additional organizations discussing this with their boards. Outreach efforts are ongoing and she anticipates the list will continue to grow.

The committee discussed ways to collaborate while complying with Sunshine Laws. Decisions and deliberation can only happen during public meetings, but a limited number of members (e.g. officers or others leading ongoing work like communication) can communicate with each other and staff as long as a quorum is not present and the working groups are not formally established meetings. Working materials will be shared via Google Drive but public documents available via the City website.

The committee discussed the upcoming League of Women Voters “One Climate, One Community” event, which is intended to provide an overview of the challenge, recent commitments by Oxford and Miami, organization of steering committees and task forces, commitment timelines, and examples of recent actions. In addition, it would provide an overview of partnerships and community outreach, and offer ample opportunities for the public to engage City and Miami representatives and discuss how to broaden engagement.

Suzi provided an overview of IES professional service projects and collaboration with the Environmental Commission.

Seth provided an update on discussions within the City on how best to develop our staff capacity to undertake climate action efforts.

Jonathan provided an update on university efforts, including a recent meeting with President Crawford, in which he emphasized the benefits of collaboration with the City of Oxford wherever feasible, including possible renewable energy generation projects.

Sandi moved to adjourn, David G. seconded, and the motion was approved unanimously. The meeting adjourned at 10:08 am.