

**MINUTES OF THE
OXFORD CLIMATE ACTION STEERING COMMITTEE
Thursday, April 22, 2021
10:00 a.m.**

**Per Ohio House Bill 404, this meeting was
via videoconference and/or teleconference only**

In attendance were Mark Boardman, David Gorchov [Joan Potter-Sommer](#), Adam Sizemore, Sandra Woy-Hazleton, Jessica Greene, and David Prytherch. Excused: Andor Kiss and Jason Bracken. Suzanne Zazycki joined.

The meeting was called to order at 10:00 am.

The agenda was approved unanimously.

Sandi moved approval of the minutes, David G. second, all voted to approve.

Jessica provided an overview of the updating of the City of Oxford Comprehensive Plan, which is being developed in-house by staff with consultant support, through reliance on representatives from boards and commissions. The Climate Action Steering Committee will be a part of this process, including existing conditions analysis, community survey. David G. moved nomination of Mark Boardman to represent OCASC on the Comprehensive Plan Steering Committee, Sandi seconded, all voted in favor. The committee also discussed designating an alternate, and Sandi suggested David P. serve in that role, whether he is already on the Steering Committee in Council capacity or not.

Jessica provided an overview of some initiatives in the City Manager's office. There was also discussion about Andor Kiss's inability to attend scheduled meeting times during the day due to work conflicts. Mark Boardman will approach the Environmental Commission Chair to ask if there is another possible representative.

There was discussion about how best to align resilience assessment for Miami and Oxford. This will be an agenda item in May.

The committee discussed how to approach its recommendations to Council, in terms of a resolution to Council setting out GHG reduction targets, a presentation explaining the rationale. David P. also introduced a draft climate emergency resolution for discussion as stand-alone recommendation or perhaps integration with climate action reduction target recommendation resolution. David G. expressed concern about the language of emergency, when he believes climate change is a chronic challenge. Joan Potter-Sommer argued that using the language of emergency can lend teeth to the goal setting process. The committee discussed and came to

consensus that merging climate threat/emergency language in the presentation and preamble to the GHG reduction target, rather than a stand alone resolution would be best.

The Committee focused on the portion of the resolution communicating GHG reduction target commendations to Council, clarifying to include a baseline year of 2019 and key emissions sectors like building energy, transportation, waste, and water. There was consensus the resolution captures the Committee's recommendations to Council, and leadership would finalize the resolution language to be forwarded to the City Manager and Council. The Committee will request to be on Council's agenda for the second meeting in May, and use the OCASC meeting in mid-May to finalize its presentation of the recommendations.

Joan provided an update on communications. The committee discussed the merits of dedicating May meeting time to developing a communications strategy to guide committee update emails and partner messaging.

David G. moved to adjourn the meeting, Mark seconded, all voted in favor. The meeting adjourned at 11:12 am.