

# **AGENDA**

## **CITY OF OXFORD COMMUNITY RELATIONS COMMISSION**

**THURSDAY, JANUARY 12, 2017  
4:00 P.M.**

### **CITY MANAGER'S OFFICE**

#### **MEMBERS**

Patrick Meade  
Rebekah Bolser  
Kathy McMahon-Klosterman

Dan Umbstead  
Brian Jong

#### **STAFF**

Doug Elliott, City Manager

Kim Newton, Recording Secretary

1. Call to Order.
2. Approval of Minutes.
  - A. Minutes of the December 28, 2016 Community Relations Commission Regular Meeting.
3. New Business.
  - A. Discussion of "Bystander" Training.
  - B. Other Items of Interest
4. Old Business.
  - A. None.
5. Adjournment.

**OXFORD COMMUNITY RELATIONS COMMISSION**  
**December 8, 2016**

**ITEM 1**  
**CALL TO ORDER**

The Oxford Community Relations Commission Meeting of December 8, 2016 was called to order at 4:10 p.m. by Doug Elliott, Director. Those members present were: Patrick Meade, Dan Umbstead, Kathy McMahon-Klosterman and Rebekah Bolser. Brian Jong was excused.

Kim Newton, Recording Secretary was in attendance for the City.

**ITEM 2**  
**INTRODUCTION OF NEW MEMBERS**

Introductions were made with the new members of the CRC, Kathy McMahon-Klosterman and Rebekah Bolser.

**ITEM 3**  
**APPROVAL OF MINUTES**

**Minutes of the May 5, 2016 Community Relations Commission Meeting.**

Mr. Umbstead moved to approve the May 5, 2016 meeting minutes. Mr. Meade seconded. The motion passed unanimously.

**ITEM 4**  
**ROLE OF COMMUNITY RELATIONS COMMISSION**

Mr. Elliott reiterated the role of the Community Relations Commission, referring to Chapter 143 of the Oxford Codified Ordinances. General discussion ensued regarding complaints that are filed and the role the Commission plays in the hearings. Mr. Meade expressed his feelings he would like to see the CRC become more proactive in the community in regards to discrimination and harassment and not just meet when there is a complaint filed. Mr. Meade suggested the Commission receive “bystander” training, which teaches bystanders how to deal with situations where they may witness someone being harassed and noted once the Commission has the training it could be offered to other entities such as the library, Chamber of Commerce and other businesses. Ms. McMahon-Klosterman advised she would reach out to her contacts at Miami and find out who provides the “bystander” training and invite them to the next CRC meeting. Mr. Umbstead noted the CRC could become co-sponsors of bystander training which would show the

community that the CRC is pro-active against harassment and make people feel welcome in the community.

**ITEM 5**  
**FUTURE MEETING DATES AND TOPICS FOR DISCUSSION**

The Commission agreed to hold their regular meetings on the second Thursday of each month at 4:00 p.m. in the City Manager's office.

**ADJOURN**

Mr. Meade moved and Mr. Umbstead seconded to adjourn at 4:45 p.m. The motion passed unanimously.