

HISTORIC AND ARCHITECTURAL PRESERVATION COMMISSION (HAPC)

Meeting Minutes

March 1, 2017

CALL TO ORDER

The March 1, 2017 meeting of the Oxford Historic and Architectural Preservation Commission was called to order at 6:00 p.m. by Mike Kohus, Chair. Members present were, Mike Smith, City Council Representative; Pete McCarthy, Planning Commission Representative, and Kelsey Stryffe. Bobbe Burke and Lynne Kronholm were absent. City Staff present was Sam Perry, Planner.

APPROVAL OF AGENDA AND MINUTES

Mr. McCarthy made motion to approve the minutes as written. Mr. Smith seconded the motion. All were in favor.

NEW BUSINESS

HAPC-2017-05, 13 N. Main Street, installation of a small cell pole and equipment in the right-of-way, David Kramer, Cincinnati Bell Applicant

Mr. John Scholl, representing Cincinnati Bell on behalf of Mr. Kramer was present for the meeting. Mr. Perry distributed hard copies of the small cell pole documents. Mr. Perry stated that this was part of an effort to improve coverage and fill in the gaps that the large macro towers can't fulfill. Mr. Perry noted that there were four poles planned for Oxford and one of those in the Uptown District. Mr. Perry noted that a recent ordinance passed to facilitate these and to encourage them in the ROW with an administrative process, not a burdensome one. Since this one is in the Historic District it is here before the HAPC. Mr. Perry noted that Mr. Dreisbach, Service Director, asked that the pole be dark green powder coated, the same dark green as benches, light posts, etc. and not the black color in the drawing. Mr. McCarthy inquired if the other poles would be green as well. Mr. Perry responded that he wasn't sure. Mr. Perry noted that these types of things were not included in the Design Guidelines when the guidelines were written. Mr. Perry stated that the pole would be located between the sidewalk and the curb where the Farmer's Market is located, Lot 52. Everyone commented on how narrow the area is. Mr. Perry stated that he would like to see them located on existing tall structures, but can't enforce that. Discussion followed.

Mr. McCarthy made motion to approve the installation of cell tower with condition that the effort to place in the strip of trees. All were in favor.

OLD BUSINESS

Mr. Perry reminded everyone that the HAPC was still looking for a seventh commission member.

PRESERVATION MONTH ACTIVITY

Mr. Perry stated that he has not heard any interest so far this year, however, made a list of those we could possibly pursue. Discussion followed.

The HAPC reviewed Mr. Perry's list.

Preservation Awards (paid for by City):

130 E. High St -- Phi Gamma Delta House fire damage repair 2014

214 W. Church – Rodbro total renovation 2014

104 E. Church – Former Presbyterian Seminary repairs to floor, steeple, and windows 2016

Historic Plaques (paid by Owner):

33 W. High St – Former Green Door shop – owned by Blackburn

101 E. High St – City Building to undergo remodel for new Police HQ

117 W. Church St – owned by Winkler, potential transfer
203 W. Chestnut St – Harry Thobe bungalow design, owned by Leach

Discussion:

33 W. High Street – Mike Smith, stated he could work on
117 W. Church Street, owned by the Winkler's, potentially ownership transfer
101 E High Street, Municipal Building, remodeling soon to house Police Headquarters

Mr. Perry reviewed the 2017 Walking Tours. Ms. Stryffe stated she thought all tours were off campus this year.

Mr. Perry shared that there was some interest to move the Walking Tours to another time of year, or piggyback onto another event, or spread them out since May is such a busy month. Mr. Perry suggested the Commission that if they wanted to pursue any markers individually, please do so soon; complete by end of May, will be reviewed in June.

OLD BUSINESS

Mr. Perry provided an Uptown inventory update. Mr. Perry stated that right now were half way done. Mr. Perry stated there have been six meetings and have about 50 more to review. Mr. Perry stated that a lot of pictures and architectural descriptions have been completed. Mr. Perry stated the inventory should be done by the end of May. Mr. Perry provided a timeline of conducting a work session with HAPC in June, then start to reach out to the public in July then have another work session with HAPC, and finally a work session with City Council in August, and then then hopefully adoption by September. Mr. Perry hopes to have the “next steps” in October to formulate guidelines and codified ordinances.

Discussion followed on each inventory category value.

Mr. Kohus shared information regarding the canopy removal administrative approval for Follett's. Mr. Perry noted that nothing else has been submitted for review for that site. Mr. Perry shared how the canopy was pulling from the structure and had become a danger.

COMMISSION GOALS & OBJECTIVES

No changes noted.

OTHER BUSINESS

Mr. Perry shared a continuing education opportunity, March 10-11. Mr. Kohus and Mr. Perry have attended before and stated it was very good and highly recommended. Saturday is the hands on event.

A lengthy discussion took place regarding structure preservation and Planning Commission involvement, and how to encourage preservation.

ADJOURNMENT

Mr. McCarthy made a motion to adjourn the meeting. Mr. Smith seconded the motion. All were in favor.
The meeting was adjourned at 6:53 p.m.