

HOUSING ADVISORY COMMISSION (HAC)
MEETING MINUTES
January 8, 2018

Commission Members Present: Seth Geisler, Councilor Prytherch, Councilor Ellerbe, Judith Kolbas, Kurt Kronholm, Sherry Lind

Member excused: Jacob Bruggeman

Staff Present: Jung-Han Chen

I. Call to Order

Vice Chair Geisler called the meeting to order at 7:03 pm.

II. Approval of Agenda

Councilor Ellerbe moved to approve the agenda, Ms. Kolbas seconded the motion. The motion passed.

III. Election of Officers

Kurt Krolholm moved to elect Mr. Geisler as Chair and Ms. Lind as Vice-Chair. Councilor Ellerbe seconded the motion. The motion passed.

IV. Approval of December 18, 2017 Minutes

Councilor Prytherch moved to approve the minutes, Councilor Ellerbe seconded the motion. The motion was approved. Ms. Kolbas advised that some changes should have been proofread, Ms. Lind volunteered to do so for the January minutes. The motion passed, with the understanding that corrections were to be made to the December minutes.

V. New Business-Development of a proposal to engage MU Urban Planning students to develop goals and objectives as well as benchmarking for the Commission

Staff provided a draft proposal to develop goals and objectives for the Commission's review. Additionally, Councilor Prytherch also developed a proposal that was more encompassing and in-depth for Commission consideration. The Commission asked about the MU Urban Planning class in general, the length of the semester and the students' ability to produce the results. The Commission then discussed both documents and felt that merging these two draft proposal with a more defined tasks would be useful for the students in their work with the Commission.

Discussion of the proposals continued related to specific topics and expected outcome and their relevance for the Commission to move forward with its mission. The idea of benchmarking discussion also took place and the Commission felt that information regarding other college towns similar in size would be beneficial for the Commission to have. The rationale of reviewing those college towns in Ohio relative to those out of state was also discussed in order to consider the legal frameworks of different states. The Commission felt that Ohio College towns should be the focus, but felt looking at other states would also be helpful.

Councilor Prytherch pointed out that the 2008 Comprehensive Plan of the City of Oxford also had a list of objectives that were available for the Commission and that the focus of this proposal might be more suited to an examination the existing demographic information, as well as future projection. The idea of compiling relevant information related to existing and projected numbers into a report form would be useful for the Commission. Additionally, the Commission might also be interested in finding out how those objectives might or might not have been reached. The Commission agreed that the following components should be the focus of the expected deliverable: 1) a demographics summary; 2) an analysis of the Comprehensive Plan's relevance and the accomplishments of the Plan; 3) an analysis of regulation impediments for affordable housing; and 4) benchmarking analysis of other college towns, in Ohio as well as those in other states. There should be several meetings with both the students the Commission to get feedback and inputs as the project move forward.

Staff indicated that the proposal prepared by staff would be uploaded into a Google drive to be shared with all Commission members, so Councilor Prytherch could work with Staff to finalize the proposal for students when students return to Oxford after J-term.

**VI. On-going Business of Continued Interest
Financial Incentives**

Nothing new to report, other than the subcommittee would plan to meet during the latter part of the month to continue exploring the topic.

Updates from other Boards, Commissions and Council

City Council just held a retreat on January 5, 2018 to go over strategic issues. The purpose of the retreat was to prioritize work and develop plan on those priority items. All departments prepared their reports on their goals and objectives and what they had accomplished in 2017. Councilor Ellerbe and Councilor Prytherch shared with the Commission some of the major items related to housing issue that the Housing Advisory Commission would be involved.

Adjournment: Ms. Kolbas moved to adjourn, Mr. Kronholm seconded the motion. Meeting Adjourned 8:15 pm.