

**MINUTES OF THE
OXFORD CLIMATE ACTION STEERING COMMITTEE
Thursday, July 16, 2020
9:00 a.m.**

LEONARD HOWELL PARK SHELTER

MEMBERS

Present were Mark Boardman, Jason Bracken, David Gorchov, Andor Kiss, Sandra Woy-Hazelton, David Prytherch, and Joan Potter-Sommer. Adam Sizemore was excused, but Jonathan Levy represented Miami University instead. David Treleaven represented the Office of City Manager of the City of Oxford.

The meeting was called to order at 9:05 am.

David G. moved approval of the agenda, Joan seconded, approved unanimously.

Members introduced themselves, their personal and professional backgrounds, and the work of the boards and groups they are liaison to, including the Planning Commission, Parking and Transportation Advisory Board, Environmental Commission, League of Women Voters, Oxford Township, Oxford Seniors, and Miami University.

The Committee reviewed the City Council Resolution articulating its charge, which is to provide high level coordination, recommend climate-action plans and strategies to Council and City Manager, promote coordination among relevant boards and commissions, coordinate inventory and reporting, and engage the public. Mark asked about how the committee will report to and interact with Council. Jonathan provided an overview of the Climate Action Task Force working on campus (of which he's co-chair), which also has a steering committee. There was discussion about how best to promote coordination, and the board's role in setting broad policy and prioritization. Andor suggested the committee, through its policy making recommendations to Council and City Manager, could do some of the "the heavy lifting" of fulfilling the Global Covenant of Mayors. Committee members agreed.

The committee reviewed the City Council Resolution articulating of Global Covenant of Mayors, which committed the City to a community-scale inventory, an assessment of climate risks, ambitious and time-bound targets to reduce GHG emissions, ambitious adaptation vision and goals, ambitious goal to improve access to secure energy, and a formally adopted plan addressing climate change mitigation/low emission development, climate resilience and adaptation, and access to sustainable energy. Jonathan Levy described the similar process being undertaken by Miami as part of the Presidents' Climate Leadership Commitments.

The committee discussed its role in setting goals and implementation. David G. suggested this committee ought not "micromanage" strategies or the work of departments and boards, but instead focus on high-level goals, which could be communicated to different boards and departments – and Council and the City Manager -- to determine how best to achieve them.

The Committee discussed the process of GHG inventory, reviewed what had been done (municipal-operations) and is in process (community-wide), and agreed about the need to start with a firm grasp on our municipal and community emissions. Knowledge of emissions sources will enable the Committee to prioritize its planning and recommendations. The committee discussed at length the process of inventorying, how best to coordinate across City of Oxford departments, and with Miami.

Committee members decided to dedicate upcoming meetings in August and September to reviewing the completed inventory of municipal operations and discuss strategies for undertaking the community-wide inventory with staff from Miami's Institute for the Environment and Sustainability. The hope is both inventories could be complete by summer 2021, which could then inform development of goal setting and climate action planning aligned with the revision of the City of Oxford Comprehensive Plan.

The committee by consensus moved the nomination and appointment of officers to the August meeting.

David G. moved to adjourn, Andor seconded, and the motion was approved unanimously. The meeting adjourned at 10:15 am.