



City of Oxford
Application for Residential Parking Permit

Parking Permit Area: _____

Date: ____/____/____

Name: _____

Address: _____

Telephone: _____

Name: _____

Address: _____

Telephone: _____

Status: Property Owner (Proof Required: Deed or current property tax bill)

 Renter (Proof Required: Copy of Rental Agreement)

 (Duration of Lease: From ____ to ____)

General Information:

- Each residential living unit within the parking permit area is eligible to receive two (2) residential parking passes and two (2) permanent guest permits.
- Temporary guest passes are issued as needed during the year, and are valid for a maximum of seven (7) days.
- A residential permit is valid for a maximum of one (1) year. It is the responsibility of the applicant to renew it annually. The expiration date for all residential permits is July 1st.
- Display of permits: All classes of permits should be displayed from the rear view mirror with the permit information facing forward so that it is readily available to enforcement personnel.
- It is unlawful to permit the use or display of a permit on a motor vehicle other than that for which the permit has been issued. It is unlawful to copy, produce, or otherwise create a counterfeit parking permit, or to display such a permit. Violations will result in permit(s) being revoked, and violators may be cited to Area I Court.

Please complete the following section for each vehicle that you want a permit for, and bring your registration and valid operator's license with you.

	Residential Permit No. 1	Residential Permit No. 2
Year		
Make		
Model		
Color		
License		
State		
Owner*		

* If the applicant is not the owner of the vehicle, a notarized statement from the owner needs to be submitted stating that the vehicle is for the applicant's exclusive use and under the applicant's control.

I hereby swear that all the information contained in this application is true.

Applicant's Signature

Date

To be completed by city personnel

Outstanding Obligations	Date Checked	Results	Comments	Checked By
Parking Citations		<input type="checkbox"/> NO <input type="checkbox"/> YES		
Water Bills		<input type="checkbox"/> NO <input type="checkbox"/> YES		
Trash Service Fees		<input type="checkbox"/> NO <input type="checkbox"/> YES		
Sewage Service		<input type="checkbox"/> NO <input type="checkbox"/> YES		
Other Judgments		<input type="checkbox"/> NO <input type="checkbox"/> YES		

Residential Permit & Permanent Guest Permit Information

	Residential Permit No. 1	Residential Permit No. 2	Permanent Guest No. 1	Permanent Guest No. 2	Badge # of Issuing Officer
Issue Date					
Expiration Date					

Information:

The following information has been reviewed with the applicant(s):

- Resident Permits are assigned to specific vehicles and may not be traded between vehicles.
- If a permit is lost or stolen, it is to be reported immediately to OPD for replacement.
- If a resident obtains a vehicle other than the one designated on the permit, the resident will request a new permit for the new vehicle upon returning the original permit.
- RPPs are cooperative efforts. Residents understand that vehicles that do not have authorization to park within the RPP will be cited when and only when reported by a resident to the Oxford Dispatch Center. OPD Personnel do not actively patrol RPPs for violators.
- All applicable traffic laws (e.g., yellow curbs, 72 hour ordinance, snow emergency events, etc.) are valid and enforceable regardless of the use of a city issued permit.
- Only city issued permits are valid in RPPs. Permits issued by any other organization or entity is not a valid permit to be used within RPPs.
- Any abuse of the permit system, either resident permit or guest permit, will be grounds for all permits within the residence to be revoked by OPD.
- Permits are valid only within their designated RPP. Permits may not be used in other RPPs within the city.
- Residents needing temporary guest permits will give OPD personnel at least five days' notice to prepare the permits prior to the date of issuance.
- Residents understand that failure to display the assigned permit may result in citation, and all such citations are valid and in force.

This information has been discussed with the applicant(s) by a member of the OPD:

Initials of Applicant(s): _____ Badge Number & Initials of OPD Officer: _____